



Hands on learning that helps drive change

GASP Motor Project - Privacy Policy

GASP Motor Project ("We") are committed to protecting and respecting the privacy of all of our clients, and we understand that you care about how information about you is used and shared and we appreciate your trust in us to do that carefully and sensibly. This notice describes our Privacy Policy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. Personal data means any information that identifies you or could be used to identify you and which is submitted to and/or collected, by GASP Motor Project. Examples of personal data include, but is not limited to your name, your postal address, your email address and your telephone number.

For the purpose of the Data Protection Act 1998 (the Act), the data controller is GASP Motor Project, The Sand Pit, Shere Road, Albury, Guildford Surrey GU5 9BW.

Information we may collect from you

GASP Motor Project collects the following data about you:

Information that you provide by filling in forms on our site www.gaspmotorproject.org (our site) or by filling in paper forms or by phone or email. This includes information provided at the time of registering to use our site, or requesting other services.

We may also ask you for information if you enter a competition or promotion sponsored by GASP Motor Project or report a problem with our site.

If you contact us, we may keep a record of that correspondence.

We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.

We may keep details of transactions you carry out with us and from the processing of your enquiries.

In general, we will only store your personal information for as long as it is needed to fulfil the purposes for which it was collected, subject to applicable data retention periods imposed upon us by applicable law.

IP Addresses and Cookies

We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information to our advertisers. This is statistical data about our users' browsing actions and patterns and does not identify any individual. For the same reason, we may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service.

Registered Charity No: 1128635

Company Limited by Guarantee Registered in England Company No: 6830792

Registered Address: Rotherwood, Felday Glade, Holmbury St Mary, Surrey RH5 6PG

They enable us:

- to estimate our audience size and usage pattern
- to store information about your preferences, and so allow us to customise our site according to your individual interests;
- to speed up your searches; and
- to recognise you when you return to our site.

You may refuse to accept some cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, you should be aware that if you select this setting you may be unable to access certain parts of our site and in some instances unable to proceed with the ordering of the products provided by us. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.

Where we store your personal data

We use third party servers ('the Cloud') to store data, therefore the data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). By submitting your personal data, you agree to this transfer and storing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to us; any transmission is at your own risk. Once we have received your information, we will use our best endeavours and strict procedures and security features to try to prevent unauthorised access.

Uses made of the information

We use information held about you in the following ways:

To ensure that content from our site is presented in the most effective manner for you and for your computer

To provide you with information, which we feel may interest you, where you have consented to be contacted for such purposes

To carry out our obligations arising from any contracts entered into between you and us and to enable us to provide you with the best service possible;

To allow you to participate in interactive features of our service, when you choose to do so
Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested.

Disclosure of your information

We may disclose your personal information to third parties on the following basis:

If it is necessary to do so in order to adequately provide the services to you;

If GASP Motor Project is, or substantially all of its assets are, acquired by a third party, in which case personal data held by it about its customers may be one of the transferred assets.

If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms and conditions of business and other agreements; or to protect the rights, property, or safety of GASP Motor Project, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

YOUR RIGHTS

We will only use your data for such purposes as you have consented for us to do e.g. by signing up to our newsletter. You can exercise your right to cease such processing by contacting us at: The Sand Pit, Shere Road, Albury, Surrey GU5 9BW or info@gaspmotorproject.org

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

ACCESS TO INFORMATION

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act.

CHANGES TO OUR PRIVACY POLICY

Any changes we may make to our privacy policy in the future will be posted on the GASP Motor Project website and you should also regularly check for any changes.

OPT-OUT

In accordance with new laws surrounding the EU General Data Protection Regulation, we will only contact you if you have 'opted in' and consented for us to do so, or if you have entered into a contract with us, in which case we need to collect, store and process your data in order to fulfil the agreement. You always have the right to unsubscribe from our newsletter and marketing, and you can do this by sending an email requesting to unsubscribe to info@gaspmotorproject.org or by writing to the address below.

CONTACT

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to: GASP Motor Project, The Sand Pit, Shere Road, Albury, Surrey GU5 9BW.

This Privacy Policy was last updated on 21st May 2018.